



Memorandum

Date: March 16, 2017

To: West Linn City Council, Staff and Readers

From: Eileen Stein, City Manager

Subject: City Manager's Weekly Report for March 16, 2017

Schedule

- The Special Meeting for the Sunset Appeal is scheduled for Monday, March 20 at 6:30 pm.
- The Clackamas Cities Dinner is March 23rd at 6 p.m. (dinner at 7 p.m.) at the Harley Davidson Team Latus Motors, 870 E Berkely in Gladstone. Secretary of State Dennis Richardson and House Republican Leader Mike McLane are the featured speakers. All councilors are signed up to attend.
- A work session on coordinating the City's citizen engagement efforts is scheduled for April 3 after the joint meeting with the Planning Commission.
- A work session on the City's legal services is scheduled for April 17.
- The first Budget Committee meeting will be held on April 25. We are notifying citizen members of the committee of this new date. We are aiming to release the budget on April 14.

Information Items

- ODOT Truck Inspection Agreement. Chief Timeus reports that since entering in the IGA with ODOT for truck inspections we have completed 204 truck inspections resulting in nearly \$12,000 in revenue after expenses. ODOT has agreed to give us another \$20,000 for us to conduct truck inspections. The IGA will remain the exact same other than it will increase our not to exceed amount from \$43,000 to \$63,000. They are preparing the document for his signature which I've authorized.
- Rescheduled LOT Tour – New Date. This LOT Tour has been rescheduled for March 21st at 1:30 p.m. Council President Perry had arranged this tour for the benefit of the Utility Advisory Board. If you would like to participate in the tour still, let us know.
- Tri-City Service District Annexation. WES has evaluated the boundaries of the Tri City Service District and has found that as cities annexed land there were instances where the change did not include the Service District Boundary. The district is moving forward with a process to correct their boundaries to include all properties receiving services. Planning intends to send a short comment thanking WES for the notice.
- River Crossing Field Tour. This week Mayor Axelrod, John Williams and John Morgan spend a very soggy morning touring the WL Paper Mill site with the intention of scoping out the possible location where the Riverwalk path on the Oregon City side might connect to the similar walkway/bridge from the West Linn side. More details to come as the WL Waterfront Plan develops.
- Salamo Crosswalk Project. Public Works has developed a preliminary concept for a crosswalk on Salamo to facilitate pedestrian traffic between the Safeway shopping center and the church across the street. At my suggestion, Lance will continue developing this project with the assistance of the Transportation Advisory Board. We'll let the Neighborhood Association Presidents know that this is the direction this project is being taken for vetting.

- Kenthorpe Waterline Project Construction Staging. We plan to use Robinwood Station for construction staging for the upcoming waterline project. We will be in touch with the Robinwood NA about this use.
- Tour of PGE Sullivan Plant. The date and time of the PGE Tour of the Sullivan Plant is May 19th, 9am-11am. If you haven't RSVP'd for this tour and would still like to attend, let me know.
- Alliance for Inclusive Community Presentation. In response to the presentation at the March 6th work session by the Alliance for Inclusive Community, the Public Safety Advisory Board will be meeting with Alliance members at its next Board meeting on March 27th to receive information about the Alliance and what it would like to see addressed. This time will be used to listen, ask questions and look for opportunities to collaborate on a unified approach to this community concern.
- Staffing Updates. This week we opened the recruitment for Finance Director. We also received a grievance filing from CCPOA on behalf of Officer Tom Newberry. The HR and IT managers were promoted to full department directors in recognition they will report directly to the City Manager given that the Assistant City Manager position has been eliminated. Previously, these department heads reported to that position. Their new titles are HR Director and IT Director, respectively.